



## Sea Weeks Simple Rules

In order for Sea Week to be enjoyed by everyone we have a few simple common-sense rules that apply. Please speak to your Commodore if you have any questions or concerns regarding the following.

**Sea week is strictly for PBSC members. This is a requirement of our insurance policy. No children are to attend without Parents/Guardians.**

**A responsible adult is required to be on site to supervise their children at all times. No more than 4 children per adult.**

**Please come forward when volunteers are required. Without volunteers' activities cannot run.**

**Most of all, join in and have fun!**

### Activities

The participation in any activities during sea week is to be solely at the discretion of the individual or in the case of a child, their parent or guardian.

I agree:-

- to sign out and in when I / we take part in activities on the water.
- to attend the morning briefing and check the noticeboard for any relevant instructions for the day's activities.
- to check with the Sailing OOD before using a club boat.
- to only sail in an area easily patrolled by the Safety Boat unless the crew is informed of the intention to sail further afield.
- to always follow the instructions of the safety boat.
- to understand that the club boats are for the use of club members only.
- to assist in the rigging and return of boats and all other equipment used.
- not to enter the water after 8pm.

### Self-catering

I agree:-

- to mark all food, I place into the nominated fridges with method provided.(Caterers fridge cannot be used)
- to consider and be tolerant of other groups at peak times
- to leave the facilities clean and tidy. Any food left out will be thrown away by the House Officer.
- to remove all food and my catering equipment from the club house at the end of Friday night.
- to cooperate with the requests of the rostered House Officer.

### Clubhouse

I agree:-

- to clear away plates, cutlery and rubbish etc after eating.
- not to sit in the soft seating areas whilst in wet kit.
- to volunteer and assist in duties to keep the clubhouse tidy and clean for everyone's enjoyment.



## **Camping**

I agree:-

- not to behave in a manner which may cause a disturbance to others.
- to keep vehicles and caravans off the grassed area.
- to protect the grassed area from burning. If BBQing please use bricks or similar.
- to cooperate with the requests of the rostered officers.
- to keep dogs on leads at all times and not bring them into the clubhouse.

## **Roles and Responsibilities**

We require volunteers for each of the following roles on each day of Sea Week. Please have a look at the duty roster and help fill in the gaps by offering your support. If you have any questions or concerns about the roles, please don't hesitate to speak with the OOD for that day.

**OOD** - Each day an Officer Of the Day is assigned to organise the day's activities. They will give a morning briefing at 10am on the patio. Please consult them if you have any questions or concerns.

**House Officer** - Aply assisted by a band of volunteers the House Officer's role is to ensure the club house is kept clean and tidy during the day, bins are emptied at the end of the day and toilet rolls/paper towels are stocked up etc (NB Cleaners will be coming in every morning).

**Bar Restock** - Ensure the bar is replenished first thing in the morning ready for the day's activities.

**Camp Officer** - Ensures the camping area is kept in ship shape.

**Aquila** - Someone who will keep an ear out for the radio in the race box and help with the coordination of safety boats on the water if needed.

**Safety Boat Helm** - A qualified person with a minimum of RYA Power Boat Level 1&2 to helm a safety boat.

**Safety Boat Crew** - A responsible adult who is able to assist the helm in safety boat duties.

**Galley Chief** - The lead person(s) in charge of the evening meal preparation & delivery.

**Galley Crew** - Multiple people required each day to assist in delivering breakfast lunch & dinner (you can do as much or as little as you can in a day).

**Deck Hands** - The clean-up crew after each meal - collect & wash all the dishes, clear down the galley for the next meal.