



BRITISH SOCIETY FOR ECOLOGICAL MEDICINE

Terms and Conditions

Events

All events are bookable using WebCollect, which is BSEM's booking website found [here](#), but can also be accessed using links from the Society's website too.

Full refunds will be offered up to 1 week before the event, subject to a 15% administration charge, after which no refund will be offered, although a recording of the event will be made available. No refunds will be offered for cancellations made within 7 working days of an event

Places at events are guaranteed on receipt of the ticket / proof of payment from the website, which must be produced on arrival at the event venue. Acceptance of delegates is at the discretion of the meeting organiser. Places are guaranteed on receipt of booking/payment confirmation. In exceptional circumstances payment can be made on the day, but only by credit card. However, the number of extra places is often limited to 1 or 2 after which the organiser would have to refuse admission.

A limited number of student tickets will be offered at a discounted price for all events. Student prices can vary by event and can be obtained by contacting the BSEM at info@bsem.org.uk. Students are then required to apply by completing an on-line form found [here](#). Upon approval you will be emailed either a link to pay for the event tickets or a code to enter into the ticketing site, following which they will be issued to you.

Delegate substitutions may be made free of charge up to a week prior to the event, after which BSEM reserves the right to charge a discretionary administration fee of £20 to transfer a delegate booking.

Special dietary requirements must be notified at the time of booking and is part of the on-line check out process. Gluten and dairy free as well as vegetarian and vegan options will always be available and these requests should be notified during the check out process to ensure they are adequately provided for. For other special dietary requirements BSEM will do their best to accommodate them and will confirm within 5-7 working days. If other special dietary requirements cannot be met by the event venue, delegates are welcome to bring their own food. In such instances the delegate ticket price will remain unchanged.

If an event is cancelled, the British Society for Ecological Medicine's liability will be limited to registration fees already paid to the Society for the meeting.

The British Society for Ecological Medicine accepts no legal responsibility for facts stated or opinions expressed during its events. It is the responsibility of individuals to satisfy themselves as to which facts and opinions should be relied on in any way whatsoever.

Membership

After an initial membership application has been accepted by the BSEM and the subscription paid for the current year, the new member will be provided with access to online resources and will be sent a welcome pack.

Applications which do not meet the relevant membership category criteria will be reviewed by the Secretary and/or the Committee. Once accepted, membership will be confirmed.

In accordance with the British Society for Ecological Medicine's By-Laws (12.8) it is the duty of members to advise the British Society for Ecological Medicine in writing of any change in personal circumstances that could lead to a change in subscription rates. For example, to notify us if you take maternity or paternity leave, retire, stop work through unemployment or undertake unpaid work overseas, or qualify, if on a student rate.

BSEM offers new members the opportunity to start their annual subscription from 1st January or 1st July. All you need to do is set up an annual direct debit through 'GoCardless', a simple and secure online system.

Membership of the British Society for Ecological Medicine requires an annual subscription via GoCardless. If you decide to cancel your membership at any time during the year you must notify the Administrator on info@bsem.org.uk and await confirmation of your cancellation in order that the following year's subscription may be cancelled. No refunds for the current year will be issued.

If membership is cancelled during the year after full payment is made, no refunds are provided. If during this time you have purchased further services from The British Society for Ecological Medicine, such as event tickets at member rates, you will be liable for any difference in the cost of member and non-member charges.

Membership Renewals / applications

Membership is due on the 1st of January. From January 2016 all membership will be collected via GoCardless (GC). An email requesting you to pre-authorise membership payments will ask you to complete your bank details to facilitate annual subscription payments, which will operate in a similar manner to a bank direct debit. Your data is secure and encrypted using SSL technology. The collection of subscriptions will be automatic thereafter, unless you choose to stop them. Prior to every due transaction an email will be issued in advance giving you adequate time to change the instruction, should you wish to.

The GC system integrates with BSEM's ticketing system, WebCollect. At some point in the future the two will be integrated and you will only receive communication about subscription renewals via WebCollect. Integrating GC with WebCollect will allow members to see what payments have been made to the Society for membership as well as tickets to events, training and other services sold using WebCollect.

Data collection

Data is collected for three purposes:

- To assess eligibility for membership
- To assess the correct category of membership
- To allow the British Society for Ecological Medicine to provide support and resources to its members.

The British Society for Ecological Medicine does not sell or lease its membership list and any information received as a result of completing a membership application form will come from the British Society for Ecological Medicine or its agents.